

<b>Computer Lab</b> Career Project
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Grade Scale					
A+	100.00	B-	85.00	D+	75.00
A	96.00	C+	83.00	D	72.00
A-	93.00	C	79.00	D-	70.00
B+	91.00	C-	77.00	F	0.00
B	87.00				

## Career Worksheet # 8

### Impress (Powerpoint)

#### Presentation

Name \_\_\_\_\_

Nbr \_\_\_\_\_

Date \_\_\_\_\_



**Description:** For this assignment, you will create an OpenOffice Impress slide show presentation that you will present to the class.

**Instructions:** Your slide show should contain the information listed below:

- Introduction
  - What your career choice consists of
  - Why you initially chose the career for this project
- Education (also include spreadsheet screen print and chart)
- Job Outlook
- Job Compensation
- Job Satisfaction
- Results from your interview that you found interesting or that will not be covered in another topic (if you were able to complete an interview)
- Conclusion

## GRADING RUBRIC Checklist

- |  |   |
|--|---|
| <input type="checkbox"/> All of the following topics are included  | 8 |
| <ul style="list-style-type: none"> <li><input type="radio"/> Introduction</li> <li><input type="radio"/> Why you initially chose the career for this project</li> <li><input type="radio"/> Education</li> <li><input type="radio"/> Job Outlook</li> <li><input type="radio"/> Job Compensation</li> <li><input type="radio"/> Job Satisfaction</li> <li><input type="radio"/> Interview (if able to complete interview)</li> <li><input type="radio"/> Conclusion</li> </ul> |   |
| <input type="checkbox"/> Illustration items are included<br>(minimum: spreadsheet screen print and chart)  | 2 |
| <input type="checkbox"/> Graphics pertinent to the topic are included  | 1 |
| <input type="checkbox"/> Design is attractive but not “busy”   |   |
| <input type="radio"/> Distinct contrast between background and Foreground items  | 1 |
| <input type="radio"/> Words or short phrases are used rather than complete sentences   | 1 |
| <input type="radio"/> Graphics and Text are centered on slides   | 1 |
| <input type="radio"/> Transitions are appropriate (not busy)   | 1 |
| <input type="radio"/> Animations are appropriate (not busy)  | 1 |
| <input type="checkbox"/> Spelling is correct   | 5 |
| <input type="checkbox"/> To turn in:   | 2 |
| <input type="radio"/> This document  |   |
| <input type="radio"/> Filename _____   |   |

***Total***

***23***

<b>GRADING</b>	
23/23 =	100
22/23 =	96
21/23 =	91
20/23 =	87
19/23 =	83
18/23 =	78
17/23 =	74
16/23 =	70
15/23 =	69